

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
320 S. Main Street
Jefferson, WI 53549**

September 5, 2008

8:30 a.m. Room 112

Committee Members

Paul Babcock – James Braughler - Jim Mode - Steve Nass – Sharon Schmeling, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of August 29, 2008 Administration & Rules Committee meeting minutes
7. Discussion on Strategic Planning
8. Discussion and possible action on Resolution No. 2008-39, Supporting a State hospital assessment to capture more Federal dollars
9. Discussion and possible action on recommendations in the Administrative Operational Audit
10. Monthly status report on realignment of the County's Finance Department function
11. Review and possible action on change in Board rules to allow the Chair to call a meeting in an emergency
12. Discussion and possible action on remodeling of Room 109 (Courthouse) to accommodate Finance and County Clerk functions.
13. 2009 Budgets for Administration; Corporation Counsel; Clerk of Courts; Register of Deeds
14. Review County Board's employment contract with County Administrator
15. Convene in closed session pursuant to §19.85 (1)(c) to consider the County Administrator's performance evaluation data
16. Reconvene in open session
17. Discussion and possible recommendation to County Board for employment contract with County Administrator
18. Tentative Future Agenda Items and Meeting Dates
 - September 23, 2008
 - October 29, 2008
 - November 26, 2008
 - December 31, 2008
19. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.